

**Rice Lake Area School District  
BOE Finance Committee  
Thursday, December 8, 2022  
8:30 a.m.**

**MINUTES**

1. **Called to Order:** The meeting was called to order at 8:30 a.m.
2. **Roll Call:**     **Present:** Doug Kucko, Bert Richard, Steve Bowman, Phil Henkel  
                          **Others Present:** Randy Drost, Victor Drost, Patrick Blackaller  
                          **Absent:** None
3. **Statement of Notice:** Victor Drost announced that notice of the meeting was communicated by public notice as required by 19.84 of WI Statutes.
4. **November 10, 2022 Minutes:** Doug Kucko and Phil Henkel motioned to approve the November 10, 2022 BOE Finance Committee meeting minutes. All present voting yes. Motion approved.
5. **Monthly Budget Report:** Victor Drost presented the budget report as of December 6, 2022 and discussed the budget report categories and available balances.
6. **Aquatics & Recreation Center:** The committee discussed the cost estimates and debt and marketing options for the aquatics & recreations center.
7. **Anonymous Donation for Negative School Lunch Balances:** The committee discussed the anonymous donation for negative school lunch balances and accepted the donation.
8. **Facility/Equipment Improvements at High School**
  1. **Gymnastics Floor:** The committee discussed replacing the gymnastics floor system at the high school.
  2. **Gymnasium Updates:** The committee discussed painting the high school gym and refurbishing the floor as well as a new scoreboard system.
  3. **Soccer/Football Field:** Options for replacing the soccer/football field turf were discussed.
9. **Budget Adjustment:** The committee discussed that we will need to do a budget adjustment this year for capital projects.

## **10. Business Office Procedures Update**

1. **P-Cards:** Victor Drost reviewed how the new P-Cards are working.
  2. **Document Management System:** The new document management system was discussed and the fact that Accounts Payable has been moved to a paperless process and Human Resources is getting close to being ready to be paperless.
- 11. Review and Approval of Bills:** The committee reviewed the bills. Doug Kucko and Bert Richard motioned for approval. All present voting yes. Motion approved.
- 12. Next Meeting Date:** The next meeting will be scheduled on Thursday, January 5, 2023 at 8:30 a.m.
- 13. Adjourn:** Phil Henkel and Doug Kucko motioned to adjourn the meeting. All present voting yes. Meeting adjourned at 9:54 a.m.

Minutes submitted by Victor Drost.